

	Identify Current State	Review strategic needs	Develop considerations and business process effects	Develop and implement consolidation plan	Continually review and audit service and financial impact
<p>Compile an inventory of business applications (business requirements and capacity planning)</p> <p>Develop an Asset Management Program:</p> <p>Document current agency performance requirements</p>					
<p>Document current business to business processes</p> <p>Document current performance measures, scorecards and results documents</p> <p>Document current privacy/security requirements and project future needs.</p>					
<p>Document portfolio of Service Level Agreements</p> <p>Gather current User information</p> <p>Identify and document current operational procedures</p>					
<p>Compile a listing of upcoming projects (business and IT enhancements/upgrades)</p> <p>Compile an inventory of current projects (business and IT enhancements/upgrades)</p>					
<p>Define strategic business to business processes</p> <p>Develop a process to identify the “new” core business / technology and how to source</p> <p>Document planned agency performance requirements</p> <p>Document planned privacy/security requirements and project future needs.</p> <p>Gather planned User information</p>					
<p>Alignment of IT to agency business to business processes</p> <p>Compile a list of applicable considerations:</p> <p>Document future agency performance requirements</p> <p>Ensure a strong business relationships between agency and IT</p> <p>Review a process to identify the “new” IT core business / technology</p>					
<p>Stakeholders Communications Plan</p> <p>Acquire “Business Relationship Managers” to develop program policy, strategic and tactical plans</p> <p>Acquire vendor relationship managers to define performance expectations and development performance measures; manage vendor contractors</p>					
<p>Appoint project managers for the transition</p> <p><u>Business Partners Communications Plan</u></p> <p>Conduct a detailed cost analysis to:</p> <p>Develop a prioritization methodology and implementation plan</p>					

Develop performance measures, scorecards and results documents
Develop portfolio of Service Level Agreements
Establish a problem reporting process and trouble ticket system
Establish PMO for the transition
Identify and document planned operational procedures
Constituencies Communications Plan
Review performance measures, scorecards and results documents
Review portfolio of Service Level Agreements
Disaster Recovery and Business Continuity:

Identify and consolidate updated Homeland Security threat level escalation plans
Establish and implement performance monitoring tools, document results and link to applicable Service Level Agreements
Establish an enterprise sourcing program
Develop new network standards and topology, including data center connectivity, NOC administration and remote management.
Develop transition plan for providing interim services.
Develop equipment redirection and retirement plans

